EHR in Private Medical Practices Teleconference
Meeting Minutes
July 6, 2005(date minutes sent)

Meeting Held on: 06/27/05, commenced: 2:02 p.m. - Meeting adjourned: 2:43 p.m.

Attendees:

> Greg Walton
> Carolyn Bagley
> Kippy Cassell
> Aneesh Chopra
> Carol Pugh, Pharm.D.
> Dave Austin
> Patricia Williams

Agenda Items:

1.   Greg joined the call briefly to suggest sending e-mail among the subcommittee members in between meeting dates and use the meeting time to discuss thoughts discussed through the e-mail.   He stated that he would like to e-mail "homework" assignments to other members. The first assignment he asked members to do was to read the Florida Interim Report to Gov. Bush as it pertained to their specific areas and provide comments through e-mail. Dave Austin informed the group that there was a Listserv being established for the Task Force that will provide educational and topical information as well as potential scheduling of any special events.   All were in agreement with Greg sending his assignments and other shared communications through e-mail.

2. Review of the 6/6/05 Teleconference Minutes – There were no changes to report for the minutes. These draft minutes can be sent as final.

3. Current Activities –
3.1. Staff Notes from the EHR Subcommittee Chair Meeting (Teleconference) – Dave
    reviewed his notes from the Executive Committee Chair Meeting held on June 21, 2005.
    Discussed highlights included:
    3.1.1.   Doctor Burns and Kim Barnes (and others) participated in the Association of
        State and Territorial Health Officials (ASTHO) held on June 21. ASTHO is starting
        to work on gathering information from states about their EHR efforts. The minutes
        should be made available for distribution.
    3.1.2.   Chris Bailey stated the VHHA had partnered with the American Hospital
        Association in sending a survey to hospitals in Virginia. The survey data on EHR
        use may be available in approximately 10 days of the meeting or the beginning of
        July. It was also noted that Hospitals had survey questions regarding how labs and
        other entities shared info with hospitals. There was an inquiry about the time frame
        for the physicians' survey. Dave will get date and determine how VDH will accept

suggestions from the Subcommittee (if any).

3.1.3. During the Chair Meeting, Greg Walton raised the issue that both state and federal laws would have an impact on EHR use. He noted work being done at Department of Defense and the Veterans Administration was important to know about. The Task Force needed a mechanism to track what was happening particularly at the federal level. The current liaisons should be asked to assist the Task Force to track EHR developments.

3.1.4. Greg Walton asked about other provider types like home health fit into the study process. It was generally agreed that the starting point was acute care. It was also agreed that that these provider types would have to be added later.

3.1.5. The Florida Interim report was discussed and its implications for the Medicaid Program. The Subcommittee briefly discussed the Interim Report and everyone thought it looked like a good template. Greg wants this topic added to the next Subcommittee agenda. Kippy questioned how many states might be doing Interim reports. He noted that we might end up with 50 state versions and 1 Federal plan. Aneesh asked to what extent were providers verifying eligibility and billing electronically. The short answer is that the majority of Medicaid providers use electronic billing and information retrieval. This could be discussed at more length at a follow-up Subcommittee meeting.

3.2. Staff notes From the EHR Subcommittee Staff Meeting - Dave reviewed his notes from the Staff Meeting held on June 22, 2005. Discussed highlights included:

3.2.1. A web page for the EHR Task Force will be set up with VITA assistance. The web page may be hosted on a link from the Governor's Web page. It will contain a calendar of meetings or other events.

3.2.2. Kim Barnes will be the point of contact for distribution of articles and other information that will be placed on a Listserv to Task Force members. It is anticipated that the e-mail will be sent weekly on Tuesdays or Wednesdays to keep everyone up to date. The Listserv approach will help make sure the research being distributed will be done in an organized way.

3.2.3. The group discussed if it was reasonable to share information across the Subcommittees. The e-mail Listserv and EHR Web page will facilitate this but individual contacts could be made.

3.2.4. The Task Force Report template was discussed. It was noted that although there was a great deal of flexibility in how the report would be configured at this point, the Interim Report to Governor Bush was an example of a report that could be considered for its structure.

3.3. Florida Interim Report as a Baseline – Greg requested the Subcommittee carefully read the Interim Report to Governor Jeb Bush. He would like an e-mail on thoughts so they can be discussed at the next scheduled meeting.

4. Preliminary Assessments of Uncovered Study Topics - These topics will be discussed at the next scheduled meeting. Topics included: Identifying obstacles and options, Additional data collection priorities and systems, Ensuring privacy and security, and Developing performance measures and benchmarks.

5. Miscellaneous Issues from the floor –

5.1. Dave asked the group if they would be interested in inviting Michael Mathews from Central Virginia Health Networks or others to provide some examples of projects taking

place to integrate rural providers in EHR systems. Mr. Mathews made a presentation at the first full Task Force Meeting.

6. Upcoming Agenda Items –

6.1. Pros and Cons of the Florida Study – Greg requested the Subcommittee critique the Florida Study for the Florida Study and provide comments.

6.2. Other items –

6.2.1. Carol informed the group that she was a member of the Virginia Association of Free Clinics and they were developing a pamphlet that will address EHR technology. She will have the pamphlet completed by the end of next week and will forward along to the group.

6.3. Next Meeting Date: 7/18/2005 –

6.3.1. Kippy stated the may not be able to meet on this date. Dave suggested that the date remain, but as time gets closer and there are still scheduling problems then alternate meeting dates could be considered.